Financial Disclosures - IRS Required

Greenhaven Soccer Club, is a tax-exempt organization, under IRC §501(c)(3), subject to the Internal Revenue Service financial information disclosure requirements listed below:

Public Disclosure Requirements Applicable to Tax-Exempt Organizations

In general, exempt organizations must make available for public inspection certain annual returns...and must provide copies of such returns...to <u>individuals</u> who request them. Copies usually must be provided immediately in the case of in-person requests, and within 30 days in the case of written requests. The tax-exempt organization may charge a reasonable copying fee (the current Federal approved photocopy rate is **\$0.20 per page**) plus actual postage, if any.

Exempt Organizations - Documents Subject to Public Disclosure

An exempt organization must make available for public inspection and copying its annual return. Such returns include Form 990, Return of Organization Exempt From Income Tax (**Greenhaven Soccer Club, files Form 990**), Form 990-EZ, Short Form Return of Organization Exempt From Income Tax, Form 990-PF, Return of Private Foundation, Form 990-BL, Information and Initial Excise Tax Return for Black Lung Benefit Trusts and Certain Related Persons, and the Form 1065, U.S. Partnership Return of Income, filed after August 17, 2006. Returns must be available for a three-year period beginning with the due date of the return (including any extension of time for filing).

Procedure for Making a Disclosure Request to Greenhaven Soccer Club:

All requests must include the tax year of the requested documents and the full name, physical mailing address (no P.O. Boxes), phone number and valid e-mail address, if any, of the <u>individual</u> requester.

» Requests by an organization, trade name or any other non-individual entity will be denied.

» Requests for multiple copies or for transmittal to a third party non-requester will be denied.

» Recipients are prohibited from posting the information received on third party World Wide Web sites, including their own.

» Recipients will be required to acknowledge and agree to these terms and conditions prior to receiving the requested information.

• Written Requests (including E-mail) •

Mail and Courier Services

Greenhaven Soccer Club Attn: Public Disclosures P.O. Box 22790 Sacramento, CA 95822

<u>E-mail Requests</u> sent to the General GHSC Mailbox and including the words "Public Disclosure" in the Subject line

Greenhaven Soccer Club

P.O. Box 22790 Sacramento, CA 22 **Send us e-mail**: info@greenhavensoccer.com