



Greenhaven Soccer Club

Policies and Operating Rules

Revised: June 2026

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Greenhaven Soccer Club Board of Directors

Board of Directors Positions

President

- Oversees the entire Club; provides strategic leadership and vision; handles field permitting, vendor contracts, and overall Club operations.
- Serves as primary liaison with leagues, cities, school districts, and governing bodies.
- Leads Board of Directors meetings, sets agendas, and ensures Board decisions are implemented.
- Oversees Director of Coaching (DOC) and key contractors, conducting annual evaluations when applicable.
- Ensures compliance with bylaws, policies, insurance, and risk management standards.

Vice President

- Performs duties at the request of the President; acts as President in their absence; chairs the Grievance Committee; oversees Club policies and operating rules.
- Leads disciplinary processes for players, parents, and coaches in coordination with DOC and Age Group leadership.
- Reviews and updates bylaws, policies, and codes of conduct annually.
- Supports conflict resolution and risk management efforts across the Club.

Treasurer

- Maintains accurate financial records; manages Club accounts; pays bills; and ensures taxes and 1099s are completed and filed on time.
- Prepares annual budgets in collaboration with the Board and DOC.
- Provides regular financial reports to the Board (monthly or quarterly).
- Oversees internal financial controls and reimbursement procedures.
- Ensures financial transparency and audit readiness.

Registrar

- Oversees player and coach registration for GHSC, US Club, and NorCal.
- Manages player rosters, league deadlines, and seasonal transitions.
- Handles refunds, financial assistance requests, and payment plans per Board policy.
- Ensures compliance with SafeSport, background checks, and coaching requirements.
- Serves as a key data and reporting resource for participation trends.

Secretary

- Takes accurate minutes at all Board of Directors meetings and distributes them in a timely manner.
- Maintains official Club records, bylaws, and policies.
- Ensures non-profit status and required filings are maintained.
- Manages official correspondence and archival records.

Recreational Membership Director (TOTS–U19)

- Provides supervision, guidance, and support to all Age Group Coordinators (AGCs) for TOTS–U19 recreational programs.
- Serves as the primary point of contact between the Board and AGCs.
- Ensures consistent application of Club policies, procedures, and standards across recreational age groups.
- Supports AGCs with player registration, roster management, coaching support, and seasonal transitions.
- Assists in resolving parent, coach, and player concerns, escalating to the Standards and Disciplinary Committee when necessary.
- Collaborates with Communications and Registrar to ensure timely information flow.
- Monitors participation, retention, and overall program quality.
- Supports volunteer recruitment and onboarding for recreational coaches and AGCs.

Competitive Membership Director

- Serves as the primary Board liaison for competitive programs.
- Assists in resolving parent and player concerns, escalating to the Standards and Disciplinary Committee when necessary.
- Facilitates communication with comp membership.
- Helps monitor fee payments and communicates with those who miss a payment
- Manages comp uniform purchases
- Assists with competitive program policies.
- Ensures alignment between competitive programming and Club mission, values and overall policies.

Communications Director

- Maintains and updates the Club website.
- Manages e-blasts, social media platforms, marketing, and Club graphics.
- Coordinates communication timelines for registration, tryouts, events, and deadlines.
- Ensures messaging is consistent, accurate, and aligned with Club branding.
- Manages other marketing modalities; banners and lawn signs.

Operations Director

- Manages purchasing and inventory of equipment, uniforms, and program/event apparel.
- Coordinates uniform vendors and ordering timelines.
- Supports event logistics such as tournaments, clinics, picture day, and special events.
- Schedules and leads volunteer events such as equipment organization and distribution.

Fundraising Director

- Leads sponsor recruitment and retention efforts.
- Plans and executes fundraising events.
- Manages picture day, spirit wear pursuant to GHSC protocol.
- Works with Treasurer to track fundraising revenue

Maintenance Director

- Oversees field inspections and reports safety issues promptly.
- Manages field enhancements, mowing, lining, and goal maintenance.
- Coordinates work days and volunteer field support when applicable.
- Serves as primary liaison with the city regarding maintenance issues.
- Ensures fields meet league and safety standards.

NOTE: GHSC does not allow immediate family members and couples who are married or otherwise in a domestic partnership to be on the BOD at the same time, unless they are job sharing one position. In that case, only one person may attend a meeting at a time and the position retains only one vote. The President, Vice President, Comp Membership and Rec Membership positions may **not** be job shared.

Coordinators

GHSC Coordinators assist members of the Board of Directors with the logistical and operational aspects of running the Club. Coordinators are non-Board volunteer positions and operate under the direction of the applicable Board member or Director. They do not have voting rights.

Age Group Coordinators (AGC) – Recreational

AGCs serve as mentors and managers for their assigned age groups.

Responsibilities include:

- Recruiting, onboarding, and supporting volunteer coaches
- Assisting with initial team formation and roster distribution
- Serving as the primary communication link between coaches and families
- Forwarding relevant Club communications to coaches
- Collecting required information from coaches
- Serving as the first point of contact for parent or coach concerns after the coach has been contacted
- Escalating unresolved issues to the Recreational Membership Director
- Supporting seasonal transitions and end-of-season needs

Registration Coordinator(s)

Support the Registrar and President with registration compliance and tracking.

Responsibilities include:

- Monitoring player and coach registrations for completeness and accuracy
- Verifying compliance with State of California, US Club, NorCal, and GHSC requirements
- Tracking background checks, SafeSport, and coaching credentials
- Assisting with registration audits and deadline reminders
- Escalating compliance issues to the Registrar

Equipment Coordinator

Supports the Operations Director with Club equipment needs.

Responsibilities include:

- Assisting with ordering and distribution of equipment and uniforms
- Managing distribution and collection of goals, nets, and corner flags
- Supporting program and camp t-shirt distribution
- Assisting with inventory tracking and storage organization
- Reporting equipment shortages or replacement needs

Maintenance Coordinator

Supports the Maintenance Director with field operations.

Responsibilities include:

- Assisting with supervision of mowing, lining, and field enhancements
- Supporting goal repair and safety checks
- Assisting with setup and breakdown for field work days
- Reporting field issues or safety concerns promptly
- Coordinating volunteer assistance as needed

Website Coordinator

Responsible for maintaining and updating the GHSC website.

Responsibilities include:

- Posting timely updates related to registration, schedules, events, and announcements
- Coordinating content updates with the Communications Director
- Ensuring accuracy and consistency of posted information
- Removing outdated or incorrect content

Social Media Coordinator

Manages GHSC social media platforms.

Responsibilities include:

- Posting regular updates, announcements, and reminders
- Sharing Club highlights, events, and achievements
- Gathering photos and videos from games, events, and programs
- Ensuring content aligns with Club branding and communication standards
- Coordinating posts with the Communications Director

Graphics / Video Coordinator

Creates visual content for Club programs.

Responsibilities include:

- Designing graphics for registration, tryouts, events, and promotions
- Creating short videos for marketing, highlights, or announcements
- Ensuring visual consistency with Club branding
- Supporting Communications and Fundraising efforts as needed

Spirit Wear Coordinator

Oversees Club spirit wear offerings.

Responsibilities include:

- Coordinating spirit wear sponsor design and sample purchases
- Working with Got Merch to maintain the online storefront
- Arranging for spirit wear samples to be displayed at events if applicable
- Coordinating timelines with Fundraising and Communications teams

Uniform Coordinator

Supports the Operations Director with uniform management.

Responsibilities include:

- Assisting with uniform ordering and organization
- Coordinating distribution and collection of uniforms
- Supporting size exchanges and issue resolution
- Assisting with inventory tracking

Volunteer Coordinator

Manages volunteer recruitment and tracking.

Responsibilities include:

- Recruiting volunteers for Club events and work days
- Maintaining volunteer sign-up lists
- Confirming volunteer participation completion
- Notifying the Treasurer of volunteer names eligible for Volunteer Fee reimbursement
- Supporting compliance with volunteer requirements when applicable

Fundraising Event Coordinator

Supports the Fundraising Director with fundraising initiatives.

Responsibilities include:

- Organizing and implementing fundraising events
- Coordinating volunteers, vendors, and logistics for events
- Assisting with event promotion and communication
- Supporting post-event wrap-up and reporting

Picture Day Coordinator

Oversees Picture Day logistics.

Responsibilities include:

- Coordinating with the picture vendor
- Scheduling picture day times and locations
- Communicating instructions to families and coaches
- Supporting day-of operations and issue resolution

Shared GHSC Coordinator Positions

The Board of Directors recognizes that certain GHSC Coordinator positions may be suitable for job-sharing arrangements. Upon request, the Board of Directors may approve job sharing for specific Coordinator positions when it is deemed to be in the best interest of the Club.

All job-sharing arrangements must:

- Be approved by a **majority vote of the Board of Directors**
- Be documented in writing
- Clearly identify a **primary point of contact** responsible for communication, deadlines, and accountability
- Define the division of duties between individuals

Job-sharing coordinators remain jointly responsible for the full scope of the position unless otherwise specified by the Board.

Decisions and Voting

Decisions of the GHSC Board of Directors shall be made at regularly scheduled Board of Directors meetings, which are held on the **second Tuesday of each month**.

Special or additional meetings may be called by the GHSC President when necessary, provided that all members of the Board of Directors receive at least **two (2) days' notice** prior to the meeting.

Quorum

A quorum is required to conduct business or vote on any matter brought before the Board of Directors.

A quorum consists of:

- **Three (3) Executive Officers**, and
- Any additional Board of Directors member(s) present.

Voting Requirements

- Passage of any issue before the Board of Directors, **except amendments to the GHSC Bylaws**, requires a **majority vote of the quorum present**.
- Revisions to the GHSC Bylaws require a **two-thirds (2/3) vote of the full Board of Directors**, provided that the proposed revisions have been distributed to each Board member at least **seven (7) days** prior to the meeting.

Electronic Voting (Urgent Matters)

As a 501(c)3 corporation, the GHSC board cannot take official action by email — all voting must be at a properly convened meeting. Discussion and consensus may take place by email but official action requires a formal vote at a properly convened meeting. If there is an urgent matter and action needs to be taken by email there are two exceptions — 1) a vote by email is OK if it is unanimous — that means ALL voting members of the Board of Directors must approve, no abstentions or absences permitted. 2) if the board takes action by email, the decision must be ratified later at a properly convened meeting. [this includes Zoom meetings.]

Attendance

A schedule of Board of Directors meetings shall be provided to each Board member. Regular attendance is strongly encouraged. If a Board member is unable to attend a meeting, they shall notify the President in advance and submit any required report or update.

Each Board of Directors member is required to attend **a minimum of eight (8) of the twelve (12) regularly scheduled meetings** during the year.

Absences are limited to **no more than two (2) consecutive meetings**. Failure to meet attendance requirements—defined as a **third consecutive absence or a total of five (5) missed meetings**—shall result in contact by an Executive Officer to discuss continued membership on the Board of Directors. **The Board may consider extenuating circumstances on a case-by-case basis.**

If attendance requirements are not met, the Executive Officers may recommend removal or reassignment of the member to the full Board of Directors for a vote.

General Conduct and Discipline

Members of the Board of Directors represent GHSC and are expected to maintain professionalism at all times. Board members shall conduct themselves in a respectful manner toward fellow Board members, coaches, parents, players, volunteers, vendors, and all other stakeholders while advancing the purpose and mission of GHSC.

Standards of Conduct

Board members are expected to:

- Act in good faith and in the best interest of the Club
- Communicate respectfully and professionally
- Model appropriate behavior consistent with GHSC policies and values

Progressive Discipline

Willful violations of these expectations may result in disciplinary action, up to and including dismissal from the Board of Directors.

Unless otherwise deemed egregious, discipline shall generally proceed as follows:

1. **First Violation:** Verbal warning issued by the Executive Officers
2. **Second Violation:** Incident reported and discussed at the next Board of Directors meeting, with the member present
3. **Third Violation:** Recommendation for dismissal from the Board of Directors

Egregious Conduct

If a violation is deemed egregious, the matter may be brought before the Board of Directors immediately, without prior warning steps.

Behavior that violates GHSC's zero-tolerance policy for violent, threatening, or abusive conduct may result in immediate suspension pending review by the Grievance Committee.

Review and Voting

All disciplinary actions beyond a verbal warning require:

- Review by the Board of Directors
- A **majority vote of a quorum** at a regularly scheduled meeting or a special meeting called by the President

For conduct matters involving the Board President, the meeting shall be scheduled by the Chair of the Grievance Committee.

Fee Waiver Policy

Current members of the GHSC Board of Directors and Coordinators, while serving in good standing, may be eligible to receive a waiver of GHSC **Fall Recreational Program registration fees** for two of their child(ren), as well as a waiver of the required volunteer fee, for the season(s) in which they actively serve.

Board of Directors members and Coordinators with child(ren) participating in the **Competitive Program** may receive a discount equal to the applicable recreational registration fee for the corresponding age group.

Fee waivers and discounts apply only to the season(s) during which the individual is actively serving in their role and are non-transferable. Eligibility and application of waivers or discounts are subject to approval by the Board of Directors and may be modified or discontinued by Board action.

Sponsorship Policy (Internal Board Sponsorship)

A current member of the GHSC Board of Directors in good standing who does not have a child currently participating in the Club, and who voluntarily pays their applicable registration fee, may elect to sponsor or provide a scholarship for **one (1) child** in the GHSC **Fall Recreational Program**.

The sponsorship shall cover the sponsored child's **Fall Recreational Program registration fee and required volunteer fee only**.

Coordinator positions may be eligible for internal sponsorships at varying levels, as determined and approved by the Board of Directors based on role scope, time commitment, and Club needs.

The sponsored child must be properly registered with GHSC for the current Fall Recreational season and shall be subject to all standard **player eligibility requirements, registration deadlines, and refund policies**. Sponsorships are **non-transferable** and apply only to the season for which they are granted.

All internal sponsorships must be **documented and approved by the Treasurer and Registrar** to ensure proper accounting, transparency, and compliance with Club policies.

Registration Policies

Registration Dates

Recreational Program

Recreational program registration for each season shall open on **April 1** and close on **June 6**.

Following the close of registration, the **Registrar** and the applicable **Age Group Coordinators (AGCs)** shall review enrollment numbers and determine the number of teams for each age group.

After team numbers are finalized, GHSC may reopen registration for specific age groups where additional players are needed. Age groups that remain closed shall maintain a **waiting list** managed by the Registrar. Placement from the waiting list is subject to roster availability and program capacity. **Late registrations (those on the waiting list) are not guaranteed coach, friend or return to prior team placement and shall be handled in the order received. Please see the Team Formation (Recreational) section.**

Registration dates may be adjusted by the **Board of Directors** as necessary due to facility availability, league requirements, or other circumstances.

Competitive Program

Competitive Program registration shall occur **immediately following tryouts**. Players who are offered and accept a position on a competitive team are required to complete registration within the timeframes communicated by the Club.

Failure to complete registration within required deadlines may result in forfeiture of a roster spot.

Registration Method & Completion

All player registrations shall be completed **online** through the Club's designated registration system. Parents or guardians who experience difficulty registering or who do not have access to a computer or smartphone may contact the **Registrar** for assistance.

Registration shall not be considered complete, and players shall not be assigned to teams, until **all required fees, forms, and documentation** have been submitted and approved. Required documentation may include, but is not limited to, **proof of age (birth certificate, where required) and player photographs** that meet size and clarity requirements. The **Registrar shall determine whether submitted documentation meets league and governing body requirements.**

Incomplete registrations may be canceled after reasonable notice if required payment and/or documentation are not received by the stated deadline. Canceled registrations may be subject to applicable administrative or processing fees.

Age Limits

Effective with Recreational Registration in April 2026 and Competitive Tryouts in May 2026 (the commencement of the 2026–27 season), Greenhaven Soccer Club (GHSC) shall transition from a birth-year (calendar-year) registration model to a **school-year age matrix (August 1 – July 31)** for all age groups. This change is implemented in accordance with directives from GHSC's governing organizations, **US Soccer and NorCal Premier**. As an affiliated member of both organizations, GHSC is required to comply with and enforce this updated age group structure.

Under the school-year age matrix, player placement shall be based on the player's date of birth in relation to the August 1 – July 31 cycle, rather than the previously utilized calendar-year calculation. The applicable Competitive and Recreational Age Matrices, which share identical age ranges per age group, shall govern placement. Competitive Soccer shall utilize a single age range per age group, while Recreational Soccer may utilize two or three ranges per age group (three only in the case of U19).

Players may be considered to “play up” into an older competitive age group only upon written approval from the Technical Director/ Director of Coaching (DOC).

For the recreational program, players may play up one age group. In granting such approval, the appropriate Age Group Coordinator (AGC), in conjunction with the Rec Membership Director, will assess available space, competitive balance, and appropriate placement. Players shall receive priority placement within their designated age group based on their birthdate.

NOTE: in 2026, as we adjust to the new Age Matrix, teams may stay together, even if they are a mixed age group. The exception to this is that players **may not play down** to stay with their team. US Club has very strict rules about playing down.

Players are expressly prohibited from “playing down” in both the Competitive Program and the Recreational Program, with rare exception; granted only by US Club.

Dual Registration

GHSC prohibits any player or coach from **simultaneously playing for or coaching with another soccer club** while registered with GHSC, except as permitted by applicable governing-body rules.

Participation with **school-based teams** or **non-club programs** (including, but not limited to, futsal or indoor leagues) is generally permitted, provided such participation does **not conflict with US Club Soccer, NorCal Premier Soccer, or GHSC policies**.

Any questions regarding potential conflicts, eligibility, or compliance shall be directed to the **President and the Technical Director/Director of Coaching (DOC)** for determination.

Player Loans / Guest Play

All guest players must be **pre-approved** by the appropriate **Age Group Coordinator (AGC)** and the **Recreational Membership Director**.

Guest players may not replace or displace any **rostered player who is eligible to participate**. Guest players may be added only to reach the **number of players permitted on the field at one time, plus up to three (3) additional players**.

Players registered in the **GHSC Competitive Program** are **not permitted** to guest play on Recreational teams.

All guest players must meet applicable registration, insurance, and eligibility requirements prior to participation.

Guest play for **GHSC Competitive Program teams** shall be governed by **NorCal Premier Soccer rules and regulations**. GHSC recreational players may guest play for GHSC competitive teams with the permission of the GHSC Technical Director/DOC.

Inclusion

GHSC adheres to the **U.S. Soccer Federation (USSF) Policy on Inclusion** as outlined in **Page 52, Policy 601-5, Section 6 of the 2024 USSF Policy Manual**.

Refunds

Registered Recreational Program players may withdraw from GHSC at any point during the season; however, refunds are available on the following schedule:

*Before July 1 (U13-U19) and July 15 (Tots-U12): **Full refund** of all registration and volunteer fees.

*July 2-July 15 (U13-U19) and July 16-30 (Tots-U12): **Partial refund** consisting of half the amount of your registration fees and the full amount of your volunteer fees.

*On or after July 16 (U13-U19) and July 31 (Tots-U12): **No refund** of registration fees or volunteer fees. Exception is if the volunteer commitment has been met.

Competitive Player Refund/Release Policy

When a player accepts the offer to join one of our competitive teams, the agreement is that the player has committed for the entire year; Fall League, Winter Training and Spring League. The fees paid and agreed upon cover all expenses for the team/program for the year. The total cost of the program is prorated among the registered players. When a player drops out, that has an adverse fiduciary impact on the club. As such, there will be financial requirements for those parents wanting an early release from the club.

Parents requesting a release between June 1 and October 1 will be required to pay through the current month. The player will not be released until all invoices have been paid.

Parents requesting a release between October 1 and May 1 will be required to pay through the current month. In addition, if the volunteer requirement has not been met, the \$250 volunteer fee will also be due. The player will not be released until all invoices have been paid.

Parents requesting to be released must follow the following protocol:

1. **Notify their coach in writing of the desire to be released.**
2. **The coach will notify their Director in writing of the request, including the original message from the parent.**
3. **If the Director agrees to the release, he or she will notify the President in writing.**
4. **The President will have the Comp Registrar invoice the parent for all fees owed.**
5. **Once all fees are paid, the President will inform the parent and Director in writing that the player will be released. The Comp Registrar will release the player.**

Additional Provisions:

All refund requests must be **submitted in writing** (email is acceptable) to the Registrar. Refunds will be issued to the **original form of payment when possible**.

If a season begins earlier than anticipated, **refund dates may be adjusted by the Board of Directors**.

Financial Assistance

Recreational Program Financial Assistance Policy

Greenhaven Soccer Club (GHSC) is a community-based organization committed to ensuring that all children have access to recreational soccer, regardless of financial circumstances. To that end, GHSC has established this Financial Assistance Policy to support families demonstrating financial need. All financial assistance applications and related documentation shall be treated as confidential and shared only with the GHSC Financial Assistance Committee (FAC) for review and determination.

Financial assistance may be granted upon request and upon demonstration of financial need. Demonstration of need may include, but is not limited to, documentation of current receipt of government or public assistance. Families seeking financial assistance must complete the GHSC Financial Assistance Request Form and submit any relevant supporting documentation of financial need. All required materials must be emailed to the GHSC Financial Assistance Committee at FAC@greenhavensoccer.com.

GHSC acknowledges that not all families in need currently receive government assistance. Applicants are therefore encouraged to complete the Financial Assistance Request Form with as much detail as possible regarding their financial circumstances.

Upon receipt of a completed application and supporting documentation, the Chair of the GHSC Financial Assistance Committee (FAC) shall conduct an initial review. If additional information is required, a member of the FAC may contact the applicant to discuss the extent and timing of their ability to pay all or a portion of the applicable fees. A final determination regarding financial assistance shall be made by the FAC, and applicants will be notified of the decision in a timely manner. GHSC shall strive to administer this process in a prompt, efficient, and respectful manner.

Financial assistance applications must be submitted annually and shall be evaluated on a case-by-case basis. Families receiving financial assistance from GHSC are required to fulfill their designated volunteer hour requirements for the Club. Failure to complete required volunteer hours may result in ineligibility for future financial assistance.

The deadline for submission of all Recreational Program Financial Assistance Request Forms is **May 30 of the current calendar year**. Financial assistance requests received after this date shall not be considered or processed.

Competitive Program Financial Assistance Policy (Includes Comp-Select Teams)

Per-player expenses are significantly higher in GHSC's Competitive Program. While GHSC remains committed to supporting families demonstrating financial need, the financial assistance process for Competitive Programs differs from that of the Recreational Program.

All financial assistance applications and related documentation shall be confidential and shared solely with the GHSC Financial Assistance Committee (FAC) for review and determination. A new application must be submitted each season and will be considered on a case-by-case basis. The deadline for all Competitive Program financial assistance applications is **one (1) week following the last day of tryouts**. Due to the time constraints of GHSC's volunteer-driven organization, applications received after this deadline shall not be considered.

To apply for financial assistance, families must complete the GHSC Financial Assistance Request Form in its entirety, including all required financial documentation. Each applicant must provide tax return forms from the prior two (2) years for each parent/guardian (if filing separately), as well as documentation of any government assistance programs in which the family is currently enrolled, if applicable.

Upon receipt of a completed application and supporting documentation, the GHSC Financial Assistance Committee (FAC) shall review the submission in a timely manner. The FAC may request additional information as needed. Applicants will be notified once a final determination has been made.

Families receiving financial assistance from GHSC are required to complete designated volunteer hours for the Club. Failure to fulfill this obligation may result in ineligibility for future financial assistance.

Financial Assistance Tiers and Income Verification

GHSC offers two (2) tiers of financial assistance for families in the Competitive Program. Income verification is required, and eligibility shall be based on Adjusted Gross Income and household size as verified by the applicant's prior two (2) years of tax returns. Qualifying income limits are listed in the chart below:

Household Size and Income Thresholds

Household Size	Tier 1	Tier 2
2	36,572	47,181
3	43,566	55,767
4	50,560	67,720
5	57,554	77,673
6	64,548	87,262
7	71,542	97,579
8	78,536	107,532

Adjusted Gross Income and household size will be verified by the applicant's prior two (2) years of tax returns.

Additional Requirements and Conditions

Financial assistance shall be awarded solely based on demonstrated financial need in accordance with the income thresholds above. To be eligible for financial assistance, families must commit to full participation for the entire Competitive Season (June 2025 – May 2026). Any player who voluntarily withdraws from the program prior to the conclusion of the season shall have their financial assistance revoked and will be responsible for payment of all remaining outstanding invoices prior to release.

Returning players (and siblings) must meet the following criteria to be eligible to apply for financial assistance:

- **Standing:** Players must be in good standing with GHSC and in compliance with all applicable Club policies and standards.

- **Volunteer Hours:** Families must have completed their prior season volunteer hour requirements. *(Not applicable for the 2025–2026 season.)*
- **Payments:** All outstanding balances from prior seasons must be paid in full.

All financial assistance forms and supporting documents must be submitted via email. Families experiencing difficulty submitting documents electronically should contact the FAC to arrange an alternative submission method.

Volunteer Requirements for Financial Assistance Recipients

Families receiving financial assistance are required to complete **ten (10) volunteer hours per family with one player**, plus **five (5) additional hours for each additional player** receiving financial assistance. For example, a family with two (2) players receiving financial assistance must complete a total of fifteen (15) hours (10 + 5).

Financial assistance awards may be revoked if there is a lack of good-faith effort to complete required volunteer hours or if monthly registration fee payments become delinquent.

GHSC reserves the right to amend financial assistance policies at its discretion in a manner that supports the Club's mission and ability to serve the community.

Questions regarding this policy should be directed to: **FAC@greenhavensoccer.com**

Volunteer Policy

Recreational Program Volunteer Policy

Greenhaven Soccer Club (GHSC) is a nonprofit, volunteer-driven organization that relies on the active participation of its member families to operate successfully. The dedication of GHSC volunteers has contributed to the growth and success of the Club and its ability to serve the community.

In addition to registration fees, each recreational family is required to pay a **\$100 volunteer fee** per season. Only one volunteer fee is assessed per family, regardless of the number of children participating in the Recreational Program. Families have three (3) options regarding their volunteer fee:

1. Donation to the League Option

Families who prefer not to fulfill a volunteer service commitment may elect to donate their \$75 volunteer fee to GHSC. Donations support the Club's operations and programming. Upon request to the Treasurer, GHSC will provide a donation receipt for tax filing purposes.

2. Coaching / Team Parent Option

Families may fulfill their volunteer obligation by serving as a head coach, assistant coach, or team parent. Any parent or guardian who serves in one of these roles is eligible to receive a refund of their \$75 volunteer fee.

IMPORTANT: A maximum of **three (3) volunteer fee refunds per team** is guaranteed for team personnel (e.g., head coach, assistant coach, and team parent). On a case-by-case basis, the Age Group Coordinator (AGC) may approve a fourth refund where appropriate (e.g., in situations where there are three coaches).

The head coach of each team is responsible for reporting to their AGC the names of the individuals who have earned the refund. For older age groups that may not have a designated team parent, the head coach may designate another eligible individual (e.g., an additional assistant coach) to receive the third refund.

There will be no exceptions to the three-refund-per-team policy unless expressly approved by the AGC.

3. Volunteer Service Option

Any individual age 16 or older may fulfill the volunteer requirement by completing one **GHSC-approved** volunteer activity. Completion of a single approved activity earns a full refund of the \$100 volunteer fee. Examples of approved activities include, but are not limited to: equipment distribution, picture day support, equipment return, or other Club or community events. **Simply “helping” the coach from time to time does not qualify.**

All volunteer shifts are posted and available for sign-up through the GHSC volunteer portal at: www.signupschedule.com/ghscvolunteers, or via an event-specific google sheet. Shifts are assigned on a first-come, first-served basis. No volunteer sign-ups will be accepted at the event.

Activity-specific details—including check-in time, location, event coordinator contact, and attire recommendations—will be provided via email in advance of the event.

All volunteers must sign in and out with the designated event coordinator. The event coordinator will maintain an official attendance list. If a volunteer’s name does not appear on the sign-in list, the volunteer will not receive credit and no refund will be issued.

If a volunteer signs up for a shift and is unable to attend, they **must** notify the Volunteer Coordinator or the event coordinator via email at least **two (2) days prior to the event**. Failure to provide timely notice or failure to appear for a scheduled shift will result in forfeiture of the volunteer refund for the season.

GHSC has a limited number of volunteer opportunities available. Failure to attend a scheduled shift disrupts Club operations and deprives other families of the opportunity to participate in the volunteer/refund option.

Refunds will be issued if GHSC cancels an event or notifies a volunteer that they are no longer needed.

Following completion of the event, the event coordinator will report attendance to the Volunteer Coordinator. Approved refunds will be issued to the credit card used for registration as soon as administratively possible.

All refunds related to team personnel (coaches, assistant coaches, team parents, etc.) will be collected by the AGCs from coaches mid-season. These refunds will not be processed until all refunds for the entire division have been submitted. Refunds will then be issued to the credit card used for registration as soon as administratively possible.

Note: If a family no longer has access to the credit card on file, they may request that a refund check be issued to the address on file.

Competitive Program Volunteer Policy

GHSC is a volunteer driven organization. In order to keep the quality of our Club's services high, and the costs low, all GHSC Competitive Program Families are required to volunteer at least 5 hours at a GHSC approved volunteer activity or event. Families that receive Financial Assistance are required to volunteer 10 hours at a GHSC approved volunteer activity or event.

Volunteer opportunities will be advertised via email to the email address used at registration. Sign up for the events will be via a link provided in the email. All volunteers must sign up for the event using the link. NO walk-ins are allowed. Volunteers must sign in on the provided sign-in sheet at the event. If the volunteer does not sign in and provide all requested information, they will not be given credit for the hours.

Most volunteer opportunities are between 2 and 3 hours, so it will likely take more than one event to fulfill your hours.

NOTE: for those families who have a player in both our competitive and recreational program, the hours they serve will count for both programs. Those families must pay the \$100 recreational volunteer fee up front with their recreational registration. That \$100 fee will be refunded upon completion of one volunteer shift. And those hours will count towards the total required for their competitive player. As stated earlier, most volunteer shifts are 2-3 hours, so it will likely take more than one event to fulfill your competitive obligation.

Volunteer hours will be tracked by the GHSC volunteer coordinator.

Families who do not fulfill their volunteer hours by March 1 will be required to pay a \$250 volunteer fee. Volunteer fees will be invoiced the first week of March. Past due invoices will result in players becoming ineligible to participate in practices and games until the balance is paid in full.

PLAYING THE GAME

Code of Conduct

As a condition of participation, GHSC requires all parents/guardians to sign a Code of Conduct intended to promote a safe, respectful, and positive environment for players, coaches, referees, and spectators. Coaches are required to sign a comparable agreement.

Parents and spectators are expected to support their coach by helping to maintain a positive sideline environment. The behavior of parents, spectators, players, and coaches reflects upon Greenhaven Soccer Club, and all participants are expected to uphold the highest standards of sportsmanship, respect, and integrity at all times.

Sportsmanship Rule (Recreational Only)

This Sportsmanship Rule applies to **U8–U19 Recreational teams** within GHSC, Capital Soccer Alliance (CSA), and NorCal Super Rec. These rules have also been adopted by GHSC's partner leagues: CSA (U10–U12) and NorCal Super Rec (U14–U19).

This rule does not apply to Competitive teams playing in NorCal Premier.

GHSC and its partner leagues recognize the importance of maintaining good sportsmanship in games that become lopsided. While fair competition and the lessons learned through both winning and losing are valued, excessively one-sided results can negatively impact player experience and development.

U8 Sportsmanship Rule (Cooperative Play)

U8 games are cooperative rather than competitive. Although scores are not formally recorded, players are aware when one team is significantly outscoring the other.

To promote cooperation and enjoyment for all participants, the acceptable goal differential is:

- **Eight (8) goals on any single field, and**
- **Twelve (12) goals across both fields combined.**

U10–U19 Sportsmanship Rule

For U10–U19 Recreational teams, the acceptable winning margin is a **goal differential of six (6)**.

If a team exceeds this margin, the coach will receive a warning from their Age Group Coordinator (AGC) and/or Club Manager. Upon a **second offense in the same half of the season**, the GHSC coach whose team violated this rule will be suspended for one (1) game.

All games that exceed the accepted goal differential shall be reported to the appropriate Club President for referral to the applicable Grievance or PAD Committee. Repeated infractions may result in additional disciplinary action.

Rescheduling of Games (Recreational)

Recreational coaches **may not reschedule games** for any reason other than a conflict with the SAT exam for a majority of the roster.

Rescheduling impacts multiple stakeholders, including opposing teams, referees, and field personnel. Therefore, even games canceled due to weather or air quality **will not be rescheduled**, as this is not feasible within the season calendar. GHSC makes every effort to schedule ten (10) games per team but **does not guarantee this number**.

If a head coach is unable to attend a scheduled game, an approved assistant coach may serve in their place. If no assistant coach or qualified parent is available, the head coach must contact their AGC to secure a replacement. Any approved GHSC coach may coach any GHSC Recreational team if needed.

Competitive teams may reschedule games at the discretion of the Program Directors, in accordance with NorCal Premier policies.

50% Playing Time (Recreational)

GHSC expects that every Recreational player will play **at least fifty percent (50%) of each game**.

When circumstances such as injury, illness, fatigue, or limited substitution opportunities prevent this, coaches are expected to make a good-faith effort to make up the lost playing time in the

next game. Exceptions to this rule are disciplinary action for misbehavior, e.g. violations of the player code of conduct (MUST be communicated to the parent), obvious and detrimental to the team lack of effort during the game (MUST be communicated to the parent) and excessive absences from practice, unless excused by the coach or the player is ill or injured and cannot practice

Excessive is defined as more than half of the practices.

This rule does not apply to Competitive teams. Competitive Games: Playing time is determined at the coach's discretion based on attendance, performance, commitment, and team needs.

Coaches are expected to track playing time throughout the season to ensure equitable opportunities consistent with this policy.

Game Time Periods

Age Group	Game Format
U6	Four (4) eight (8) minute quarters with three (3) minute rest periods
U8	Four (4) eight (8) minute quarters with five (5) minute rest periods
U10	Two (2) twenty-five (25) minute halves with a ten (10) minute halftime
U12	Two (2) thirty (30) minute halves with a ten (10) minute halftime
U14	Two (2) thirty-five (35) minute halves with a ten (10) minute halftime
U16	Two (2) forty (40) minute halves with a ten (10) minute halftime
U19	Two (2) forty-five (45) minute halves with a ten (10) minute halftime

Regulation Number of Players on the Field

Age Group	Format
U6	4 v 4 on two adjacent fields
U8	4 v 4 on two adjacent fields
U10	7 v 7
U12	9 v 9
U14–U19	11 v 11

Minimum Players Required to Start a Game

To begin a regulation game, teams must have at least:

- **U6:** 3 players (reduce fields or borrow if necessary)
- **U8:** 4 players (may play on one field and borrow if needed)
- **U10:** 5 players
- **U12:** 6 players
- **U14–U19:** 7 players

If a team cannot field the minimum number of players, the game may be recorded as a forfeit under the rules of the applicable league.

Game Protests

GHSC follows the protest procedures of the applicable league:

- **CSA** (U10–U12)
- **NorCal Super Rec** (U14–U19)
- **NorCal Premier** (Competitive)

All protests must be filed in accordance with league rules. Additionally:

- The opposing coach must be notified before leaving the field of play.
- If protesting a referee decision, the referee must be notified at the conclusion of the match.
- Referee judgment calls are **not** protestable.
- Protests must be telephoned to the PAD Committee Chair within **48 hours**, with written (email acceptable) confirmation timestamped within the same 48-hour window.
- A **\$100 fee** must accompany any protest. This fee will be returned if the protest is upheld or overturned by a higher authority.
- The PAD Committee meets weekly during the season and will consider all properly submitted matters.
- If a team that lost or tied a game is awarded a favorable protest, the game will be replayed.

GHSC will cooperate fully with any PAD Committee process and may impose additional Club-level discipline if warranted.

Jewelry

GHSC adheres to USSF rules regarding the prohibition of wearing jewelry, including metal or plastic hair accessories, during practices and games. The only exceptions are medical alert bracelets or necklaces, and those necklaces that must be worn for religious purposes. In those cases, the necklace or bracelet must be taped to the skin or covered. Taping or covering earrings is **not allowed. Earrings must be removed.**

Field Closures for Rain

Coaches must check the **City of Sacramento Fields Status Line at 916-808-2336** during inclement weather. The line is typically updated by:

- **7:30 a.m.** on weekends
- **1:30 p.m.** on weekdays

Coaches should call at least **one hour prior to game time**. If fields are listed as closed, **all GHSC home games and practices are canceled** for that day. GHSC must comply with City permit decisions; failure to do so may result in disciplinary action.

For away games, head coaches are responsible for confirming field status with the opposing club.

Spectator Line and Sideline Safety

Where possible, fields should be marked with a spectator line **twelve (12) feet (approximately four large steps)** from the touchline, running from penalty area to penalty area.

If no line is present, referees (U10-U19 Rec and all Comp) are responsible for moving spectators back at least twelve (12) feet from the touchline. Coaches are expected to assist referees in maintaining this boundary.

Spectators must also follow the respective age group protocol for spectator placement at our home games. Please see below:

RECREATIONAL TEAMS

U6-U8 - must be along the sideline opposite from the team bench area.

U10 - teams with their spectators are on opposite sides of the field. Home team selects their side. Spectators may not be directly behind or beside the bench area.

U12-U19 teams with their spectators must be on opposite sides of the field. Home team selects their side. Teams are directly to the right of the midline. Their spectators are to the left of the midline. **NO** spectators are to be behind the AR.

COMPETITIVE TEAMS

U9-U12 - both teams are one one side of the field, and spectators are on the opposite side.

U13-U19 - both teams are one one side of the field, and spectators are on the opposite side.

Spectators in either program are not permitted behind the goals or within designated technical areas for coaches.

Competitive Program

Purpose

The Greenhaven Soccer Club (GHSC) Competitive Program is designed for players with the talent, commitment, and desire to improve their soccer skills at a higher level of play. Players in the Competitive Program will have opportunities for more advanced training, higher-level competition, tournament play, and participation across multiple seasons (Fall, Winter, and Spring), as appropriate.

Playing League

GHSC Competitive Teams shall participate in the NorCal Premier League, NorCal Premier State Cup, and other tournaments as approved by the Director of Coaching (DOC) and the GHSC Board of Directors.

Program Oversight

The Competitive Program is directed and managed by the GHSC Technical Director/Director of Coaching (DOC) and overseen by the GHSC Board of Directors. The GHSC Technical Director/Director of Coaching (DOC) is responsible for creating, implementing, and supervising a program-wide curriculum, as well as establishing a consistent on-field plan, structure, and coaching philosophy.

Coaching Staff

Head and assistant coaches for Competitive teams shall be selected, appointed, and supervised by the Technical Director/DOC. The GHSC Technical Director/Director of Coaching (DOC) may also serve as a head coach.

Minimum requirements for a Competitive head coach include a **USSF Grassroots License** and demonstrated experience coaching youth soccer. Coaches may not coach simultaneously in two different clubs.

Head coaches shall receive a stipend consisting of a predetermined percentage of Competitive player registration fees, as approved by the GHSC Board of Directors. Coaches holding entry-level US Soccer Grassroots licenses may serve as assistant coaches. Assistant coaches shall not receive a stipend.

Head coaches are responsible for developing individual player development plans and completing written player assessments both pre-season and post-season.

Team Formation

Competitive teams shall be formed through a formal tryout process. The tryout format, criteria, and procedures shall be determined and implemented by the GHSC Technical Director/Director of Coaching (DOC).

Players shall be selected based on technical ability, tactical understanding, athletic potential, coachability, and enthusiasm to play. If the head coaching staff determines that there are not enough qualified players to form a team at a particular age group, then no team shall be formed.

Tryout dates, procedures, and selection criteria shall be published in advance on the GHSC website and distributed through official Club communications.

Program Growth and Expansion

Competitive Program expansion or growth shall be recommended annually by the GHSC Technical Director/Director of Coaching (DOC) and is subject to approval by the GHSC Board of Directors.

The following metrics of success must be reasonably achieved before expansion or growth will be approved:

- Ability to retain quality players within the program
- Ability to attract new, qualified players
- Demonstrated player proficiency in the program's defined technical skills and tactical focus points for their current and previous age groups
- Ability to attract or develop qualified coaches who meet GHSC's standards and expectations
- An overall positive result from the parent/player satisfaction survey

Fees

Annual Competitive Program registration fees **will be set by the GHSC Board of Directors with input from the Technical Director/Director(s) of Coaching.**

Competitive Program fees are separate from Recreational Program fees and may vary by age group, league participation, and season length.

Competitive-Select Program

Purpose

In 2024, GHSC expanded its Competitive Program to include **Competitive-Select**, a program for older players (U15 and older) who demonstrate the talent and desire to further develop their soccer skills in a competitive environment.

While the typical Competitive-Select season runs from June through December, players may have opportunities for additional training, games, and tournament play. Spring training may be

offered, with the option of participating in the NorCal Premier Spring League. Tournament participation shall be determined based on team interest, commitment, and program objectives.

Playing League

GHSC Competitive-Select teams shall compete in the NorCal Premier Soccer Competitive Playing League alongside other Competitive clubs in the region

Program Oversight

The Competitive-Select Program is directed and managed by the GHSC Director of Coaching and overseen by the GHSC Board of Directors. The DOC is responsible for creating and supervising a program-wide curriculum and ensuring consistency in coaching standards and player development.

Coaching Staff

Head and assistant coaches for Competitive-Select teams are volunteers and shall be selected and supervised by the Technical Director/DOC. The DOC may also serve as a head coach.

Minimum requirements for a Competitive-Select head coach include a ***recommended US Soccer Grassroots License*** and experience coaching youth soccer. Coaches may not coach simultaneously in two different clubs.

Competitive-Select coaches must also comply with all US Club Soccer and GHSC coaching requirements, including background checks, SafeSport training, and any other mandated certifications.

Team Formation

Competitive-Select teams shall be formed through a structured tryout process determined and implemented by the Technical Director/DOC, with assistance from the coaching staff.

Players shall be selected based on technical ability, potential for improvement, commitment, and enthusiasm to play. If the head coaching staff determines that there are not enough qualified players to form a team, then no team shall be formed.

Program Growth and Expansion

Competitive-Select Program expansion or growth shall be recommended annually by the Technical Director/DOC and is subject to approval by the GHSC Board of Directors.

The following metrics of success must be reasonably achieved before expansion or growth will be approved:

- Ability to retain quality players within the program
- Ability to attract new, qualified players
- Demonstrated player proficiency in the program's defined technical and tactical areas of emphasis
- Ability to attract or develop qualified coaches who meet GHSC's standards and expectations
- An overall positive result from the parent/player satisfaction survey

Fees

Annual Competitive-Select Program registration fees **will be set by the GHSC Board of Directors with input from the Technical Director/Director(s) of Coaching.**

Competitive Program fees are separate from Recreational Program fees and may vary by age group, league participation, and season length.

Uniform Policy

Uniform Requirements

All GHSC teams must wear the full official GHSC uniform (including socks) to all games. GHSC submits a photograph of its official uniform to its league partners for approval to ensure that Club colors and designs are distinct and that player numbers are clearly visible.

The GHSC uniform jersey may not be altered in any way, other than the addition of the player's name to the back.

GHSC's official Club colors are **green, gold, and black**. Failure to wear the full GHSC uniform to a match may result in a forfeit in accordance with league rules.

Alternate Uniforms - Recreational Program. NO alternates are allowed in the Competitive Program except at Halloween themed tournaments.

- **U6 Teams:** U6 teams may use an alternate jersey/uniform for their games, as they play in-house only against other GHSC teams.
- **U8–U19 Recreational Teams:** U8-U19 teams must wear the GHSC issued uniform. Certain tournaments and regular-season games between two GHSC teams may permit alternate uniforms. Any alternate jersey must prominently display the GHSC logo and

must receive prior approval from the GHSC Board of Directors. **U8–U19 alternate jerseys may not include a sponsor logo**, per US Club Soccer regulations.

- **Practice Jerseys:** Teams may create special practice jerseys. U6 team practice jerseys may include a sponsor logo. **U8–U19 practice jerseys may NOT include a sponsor logo.**

Cold Weather Attire

During cold weather, any base layer or jacket must be worn **under** the approved GHSC uniform, and the complete jersey must remain visible at all times. Gloves and stocking caps are permitted. Baseball-style hats or earmuffs containing plastic are not permitted.

Parent Responsibilities (Uniforms)

At registration, parents of **U8 through U19 Recreational players** are responsible for purchasing the official GHSC uniform kit, consisting of a jersey, shorts, and socks. Parents should carefully select sizes at the time of purchase, as exchanges are not feasible.

Tots and U6 players are provided a program shirt, the cost of which is included in registration fees. The shirt belongs to the player. Tots and U6 parents are responsible for purchasing shorts and socks separately.

All uniforms are delivered to GHSC and distributed to coaches by the GHSC Equipment Coordinator.

U8–U19 uniforms purchased at registration may be worn in subsequent seasons unless GHSC updates the uniform in the future.

Parents of Competitive players purchase uniforms and training gear through a separate designated portal.

Coach Responsibilities (Uniforms and Equipment)

Head coaches are responsible for obtaining team uniforms and equipment from the GHSC Equipment Coordinator on the scheduled pickup dates and distributing them to their team members.

GHSC loans each head coach at least:

- Six to eight (6-8) practice balls
- Two (2) new game balls
- Cones
- Pinnies
- One set of PUGGs

As collateral for this equipment, the head coach must provide the Equipment Coordinator with a **post-dated check for \$100**, payable to GHSC and dated **January 15 of the following year**.

Coaches are responsible for returning all equipment on the designated equipment return dates. Coaches must make reasonable and diligent efforts to return all items in good condition. Any lost or unreasonably damaged equipment (balls, cones, pinnies, or PUGGs) may result in the \$100 check being cashed to cover replacement costs.

Failure to return equipment or reimburse GHSC for lost/damaged items may affect a coach's eligibility to coach in future seasons.

Heading the Ball Policy

Heading is **not permitted** in practices or games involving:

- Recreational players in **U12 and younger**, and
- Competitive players in **U11 and younger**.

GHSC strongly discourages heading in the **U14 Recreational age group**. Competitive players in the **U12/U13 age groups** may head the ball on a limited basis, consistent with US Club Soccer guidance. Families and coaches are encouraged to review the Concussions and Head Injuries section of the US Club Soccer website for further information.

Enforcement in U8–U12 Recreational Games and Practices

- If a game monitor or referee determines that a player intentionally headed the ball during a game, the opposing team shall be awarded a direct free kick.
- If a player intentionally heads the ball in practice, the coach must remind the player that heading is not permitted.
- If the same player intentionally heads the ball a second time in the same practice, the player must be removed from practice for the remainder of the session.

Rationale and Education

GHSC encourages coaches and parents to educate themselves regarding the risks associated with heading at young ages. Research indicates that eliminating heading before high school can reduce the risk of brain injury while supporting technical skill development.

Key considerations that informed this policy include:

- Heading can cause concussions; at least 30% of soccer-related concussions involve heading or attempted heading.

- Sub-concussive impacts may still cause measurable brain changes even without a diagnosed concussion.
- Middle school-aged athletes are particularly vulnerable due to ongoing brain development.
- Younger players often have weaker neck musculature and may be less able to recognize concussion symptoms.
- Delaying heading can promote better technical development in younger players.

GHSC recommends that members review additional resources on this topic, including materials from the Concussion Legacy Foundation:

<https://concussionfoundation.org/cte-resources/subconcussive-impacts>

Coaching Policy

Coach Requirements

All individuals who wish to serve as a coach in Greenhaven Soccer Club (GHSC) must meet the following requirements:

- Be **18 years of age or older**.
- Be willing and able to attend coaching clinics sponsored by GHSC and/or US Club Soccer.
- Be committed to providing a **safe, inclusive, and developmentally appropriate** learning environment for all players.
- Ensure that **either the head coach, assistant coach, or a designated team representative** attends all mandatory coaching meetings.
- Successfully complete a **Live Scan background check** as mandated by California Assembly Bill 506 (AB 506) and satisfy all applicable US Club Soccer staff requirements.
- **Not serve as a coach for any other soccer club.** Doing so constitutes a conflict of interest.
- Submit a current **headshot photograph** for a coaching pass if passes are utilized. Photographs must be a clear headshot with no hats or sunglasses.
- Sign and abide by the **GHSC Coach Code of Conduct**, and ensure that each parent/guardian and player signs the **Parent/Player Code of Conduct**.

Coaches are ultimately responsible for the conduct of their team's sideline during all games and events. Each coach shall review proper sideline etiquette with parents and players at the first team meeting. Coaches must maintain a binder containing all signed Code of Conduct forms and shall use these forms as a reference when addressing inappropriate behavior.

NOTE: Recreational coaches are all volunteers. They may **not** solicit money from parents for any purpose, other than Super Rec Cup tournament fees.

Coach Registration and Background Screening

GHSC follows all US Club Soccer policies and procedures regarding coach and staff registration.

Pursuant to **California AB 506**, all team coaches and staff must complete a Live Scan background check specific to GHSC. Details and instructions are available on the Coach Registration page of the GHSC website.

GHSC complies with all **California Department of Justice (DOJ)** policies and procedures regarding access to Criminal Offender Record Information (CORI), including DOJ Information Bulletins 19-04-CJIS and 20-05-CJIS.

GHSC has designated a **Custodian of Records**, who has completed required training and certification through California Justice Information Services (CJIS).

No paper or electronic copies of CORI are retained by GHSC. All CORI data is accessed exclusively by the Custodian of Records through the secure Applicant Agency Justice Connection (AAJC).

Coach Health and Safety Training

GHSC adheres to all US Club Soccer requirements regarding coach training related to injury prevention, recognition, and response, including concussion education.

Reporting Suspected Child Abuse

GHSC follows all US Club Soccer policies regarding the mandated reporting of suspected child abuse.

Code of Conduct (Coaches & Staff)

GHSC is fully committed to providing a safe, respectful, and inclusive environment for all participants, officials, and spectators.

GHSC maintains **zero tolerance** for violent, threatening, or abusive behavior by any player, coach, parent, spectator, volunteer, or official. Any such behavior may result in immediate suspension, removal from activities, or permanent expulsion from GHSC.

Allegations involving player safety or potential abuse will be prioritized and may be referred immediately to law enforcement and/or US Club Soccer for investigation and appropriate action.

Dominant Recreational Teams

GHSC promotes the values of recreational soccer and has a strong interest in maintaining competitive balance and parity among its teams. In some cases, teams may progress beyond the appropriate level of competition for their age group, resulting in a lack of challenge for players and a diminished developmental experience.

Determining when a GHSC team has outgrown its current age group is not a precise determination; however, strong indicators of dominance may include:

- Consistently winning all or nearly all matches in the top division of their age group;
- Winning a majority of games by large goal differentials; and/or
- Regularly needing to limit play or “play down” to avoid running up the score.

When these indicators are present, a team **may** be considered for a mid-season move up at the bye week. Any such move requires the agreement of the Rec Membership Coordinator, the appropriate Age Group Coordinator (AGC), the head coach, and a majority of the team’s parents/guardians.

Players whose parents/guardians do not consent to a move up will be placed on another appropriate team. If there are insufficient players to maintain a viable roster after such placements, the team shall not move up.

All move-up decisions must comply with US Club Soccer and applicable league (CSA/NorCal) roster and competition rules.

Coach Selection (Recreational Program)

Coach selection is the primary responsibility of the appropriate AGC, with input and final approval from the Rec Membership Director.

When selecting coaches, or when there are more coaches than available teams, GHSC may consider the following factors:

- A. Whether the individual holds a coaching license and the level of that license;
- B. Whether the individual holds a referee license;
- C. Prior coaching experience within GHSC or another club;
- D. Prior soccer playing experience;
- E. Any history of red cards, disciplinary actions, or Code of Conduct violations;
- F. The number of returning players associated with the coach; and
- G. Whether the individual has a history of resigning or withdrawing mid-season.

Coaches who have been expelled from GHSC indefinitely are not eligible to return to coaching.

Based on registration numbers within each age group, the AGC and the Rec Membership Director shall determine the number of coaches required.

If there are more coaches than available teams, GHSC will give priority to returning coaches **provided they had no significant issues in the prior season**, including but not limited to: disciplinary concerns, Code of Conduct violations, or failure to fulfill coaching responsibilities. If concerns exist, the Rec Membership Director will review and determine eligibility to return.

If there are insufficient players to form a full team for a coach, teams may be blended. If coaches cannot agree on leadership for a blended team, the Rec Membership Director and AGC will designate the head coach based on the criteria listed above.

If there are insufficient coaches within an age group, the AGC shall work with the Membership Director and Recreational Coach Coordinator to recruit additional coaches.

Applying to coach does **not** guarantee selection. GHSC reserves the right to decline any individual's request to coach.

Playing Up in an Older Age Group

Players may request to “play up” one age group. Requests must be submitted to the appropriate AGC and the Rec Membership Director **prior to team formation**.

The AGC will review the request with the coach and the Rec Membership Director before rendering a decision. GHSC will make reasonable efforts not to displace an age-appropriate player in favor of a player requesting to play up.

Situations in which playing up **may** be considered include:

- A. **Grandfather Rule** – a player seeking to remain with their prior-year team;
- B. **Sibling Preference** – siblings requesting to play together;
- C. **Grade Level Alignment** – players seeking to play with classmates of the same grade.

U5 players are strongly discouraged from playing up to U7. U7 players are strongly discouraged from playing up to U9. Parents/guardians who believe their child is physically and emotionally prepared may petition for an exception.

All play-up decisions are at GHSC's discretion and must comply with US Club Soccer and league rules.

Playing Down in a Younger Age Group

US Club Soccer does **not** permit players to “play down” based solely on small stature, lack of experience, or developmental concerns.

In rare cases, a request to play down may be considered for documented medical reasons. Such requests require:

- Written documentation from a licensed physician; and
- Approval by the US Club Soccer Board of Managers.

GHSC will assist families in submitting required documentation but does **not** control or guarantee the outcome of US Club Soccer’s decision.

Team Formation (Recreational)

The AGC shall determine maximum roster sizes based on registration numbers and applicable GHSC/US Club guidelines. Maximum roster sizes and on-field player limits are as follows:

- **U6:** 14 players; 4 v 4 on two adjacent fields
- **U8:** 15 players; 4 v 4 on two adjacent fields
- **U10:** 13 players; 7 v 7
- **U12:** 15 players; 9 v 9
- **U14:** 18 players; 11 v 11
- **U16:** 26 players; 11 v 11
- **U19:** 26 players; 11 v 11

Children of the head coach and up to two assistant coaches are placed on the team they are coaching.

Returning Players. Returning players are those who wish to remain with the same team or coach as the prior season. Coaches must accept all returning players. If a coach declines one returning player (other than their own child or assistant coach’s child), **all other returning players (excluding coaches’ children) will be placed into the open player pool.**

Exception: Teams transitioning from U6 to U7 start fresh due to gender separation at U8 and above; returning-player requirements do not apply in this case. Coach and friend requests will be considered but are not guaranteed.

Requesting Players. GHSC will attempt to honor coach and friend requests where feasible but cannot guarantee placement. Coaches are not obligated to accept requesting players.

Open Players. Players without a coach or team preference will be assigned by GHSC. Once assignments are complete, teams are considered formed.

Team Formation, Continued (Recreational)

Late Registrations. Late registrants will be placed on teams with the fewest players until rosters are balanced. Team/friend/coach requests for late registrants cannot be guaranteed. Once teams reach maximum roster size, additional late registrants will be placed on a waitlist in order of the emailed request.

All teams shall have reasonably equal roster sizes. Once rosters are set, changes will not be made except to correct an error by GHSC. Failure to indicate preferences at registration does not constitute grounds for a roster change.

Team formation begins at the close of registration and is overseen by the AGC, Membership Director, Recreational Coach Coordinator, and DOC.

Transfers. GHSC will not transfer players between teams once team formation is complete, except to correct an AGC error in pre-team organization. Any such correction must occur within **seven (7) days** of team formation.

GHSC will attempt to honor coach and friend requests but cannot guarantee them.

AGCs should make reasonable efforts to recruit coaches before finalizing rosters, including outreach via email, phone, and registered coach suggestions.

Coaches may provide prior-year rosters to the AGC to assist with returning-player placement unless a player opted out during registration.

If requests to a team exceed roster capacity, the AGC will consult the coach, who must provide selections within **five (5) days**.

When assigning open players, the AGC shall prioritize **age-pure teams** (players of the same school-year age matrix grouping) where feasible.

Recruitment of players from other GHSC teams or sister clubs is strictly prohibited.

Coaches found to be recruiting may be referred to the GHSC Board of Directors for disciplinary action.

Practice Policy (Recreational)

Recreational practices may begin no earlier than **six (6) weeks** before the regular season. The exact start date shall be set by the GHSC Board of Directors and communicated to coaches.

Unless otherwise authorized, teams may practice **no more than two (2) times per week**. Practice length should be age-appropriate (e.g., U8 practices are encouraged to be no longer than 60 minutes).

Guest players at practice require prior approval from the AGC and Rec Membership Director. Guest players must be a member of GHSC and the same age as the team. Guest players may not miss their own team's practice in order to be a guest player at another team's practice.

Guest helpers require prior approval from the Rec Membership Director.

GHSC Recreational players may not practice with non-GHSC Competitive teams. They may be invited to train with a GHSC Competitive team but must still attend their Recreational team practices.

Scrimmages with outside clubs require approval from the appropriate AGC and both clubs' President or DOC. Scrimmages may not displace another GHSC team from its scheduled field.

The President, in consultation with the Vice President and the Technical Director, may cancel practices due to extreme weather, air quality, or safety concerns. This decision is final. Failure to comply may result in disciplinary action.

Code of Conduct Violations/Complaint Resolution

The purpose of the GHSC complaint resolution procedure is to provide fair and uniform standards for filing and responding to complaints pertaining to any GHSC member involved in a GHSC sanctioned activity. The procedure applies only to the conduct of GHSC personnel and does not replace the US Club Protest and Discipline (PAD) review process. The GHSC complaint resolution procedures do not involve legal counsel or formal mediation. The procedure strongly recommends that all reasonable efforts be made by coaches, parents, and community members to resolve grievances informally, but also provides a formal procedure for situations in which this cannot be done. Player safety is a priority. Complaints involving allegations of abuse or other potential criminal offenses will be reported to law enforcement officials immediately.

Complaints involving allegations of abuse or potential criminal conduct will be reported to law enforcement immediately.

Informal Resolution

The GHSC encourages the informal resolution of disputes through regular and forthright communication. Issues, problems, or complaints should be brought to the attention of the team coaches and/or the AGC (in Comp bring them to the attention of the coach or Comp Membership Director) of the division as soon as they arise, so that they can be discussed and mediated with the objective of timely and satisfactory resolution for the parties involved. In situations where it may be inappropriate to contact the coach and/or AGC/Comp Membership Director (e.g., the dispute involves or poses a potential conflict of interest for the coach and AGC/Comp Membership Director), the complainant may directly contact the GHSC Vice

President (VP). The VP will, in turn, submit a written complaint from the complainant to the Standards and Disciplinary Committee for review as provided below.

Formal Code of Conduct Enforcement/Complaint Resolution

Formal Complaint Resolution Procedure: If informal resolution with the team's coaches and/or AGC/Comp Membership Director of the division is inappropriate or does not result in a satisfactory resolution for the parties involved, the matter will be referred to and reviewed by the GHSC Standards and Disciplinary Committee. The following procedures apply to the Standards and Disciplinary Committee:

(A) The Standards and Disciplinary Committee will be established by the GHSC President and be composed of at least three (3) GHSC members of the Board of Directors, including the VP. The President will not be a member of this committee. The VP will chair the committee.

(B) The Standards and Disciplinary Committee will not consider anonymous complaints. However, the Committee will do its best to respect the confidentiality of all parties.

(C) The complainant shall prepare a formal, written (email preferred) complaint and provide a detailed description of the issue to the AGC/Comp Membership Director of the division, except as provided above.

(D) The AGC/Comp Membership Director shall submit the complaint as timely as possible to the Chair of the Committee for review and final decision on the matter. Every attempt will be made to forward the complaint to the Chair of the Committee within two (2) days of receipt of the written complaint.

(E) The Committee will review the complaint and decide as a group on an appropriate course of action. There may be an investigation or there may be a determination that an investigation is not warranted. Possible actions may include addressing the complaint with an individual, calling a meeting with the involved parties and/or recommending corrective actions that range from counseling, to probation, to suspension or even expulsion from the GHSC. Members who are suspended or expelled are not entitled to refunds.

(F) The determination of the Committee shall be written, with a copy held by the GHSC Secretary and a copy provided to the GHSC President (for informational purposes only). Every attempt shall be made by the Committee to render a decision on the matter within seven (7) days of receipt of the complainant's written complaint.

(G) Any decision made by the Committee is **final and binding and may not be appealed unless there is significant new objective, factual information** i.e., video, photos, recordings etc. Appeals with significant new factual information can be forwarded with a written request to the club President and/or the Grievance Committee Chairperson. No other appeals shall be considered.

(H) Members who are suspended may not attend any GHSC practices or games until the suspension has been served in its entirety.

(I) Members who are expelled may not attend any GHSC practices or games.

Referees, Evaluations, and Payment

- Referees for GHSC home games are assigned by the GHSC Referee Assignor. GHSC has no control over referees at away games.
- Coaches are strongly encouraged to submit referee evaluations via email. Parents should submit referee concerns to their coach or Membership Director. Parents should not email the Referee Assignor directly.
- U9/10 games have a one-referee system. U11 and above has a three referee system.
- Referees for U9–U19 games will be paid through a Board-approved online system.

Fundraising / Donations

GHSC is a 501(c)(3) nonprofit organization; however, not all contributions are tax-deductible. Donors should consult their tax advisor.

GHSC will not accept donations that conflict with its mission, jeopardize its tax status, or create undue administrative burden. Acceptance decisions rest with the President in consultation with the Board of Directors.

Individual teams may accept donations for team-specific items (e.g., tents, benches). GHSC has final approval of all purchases made with donated funds. All monetary donations must be accompanied by a GHSC Donation Form, and checks must be made payable to GHSC **before** any purchases are made.

Receipts for purchases must be submitted to the Treasurer; reimbursements may not exceed the donated amount. Excess funds remain with GHSC's general fund.

Teams may not conduct fundraisers on their own. NOTE: collecting money for an end of season coach gift is allowable, but may not be initiated by the coach. Teams may also collect money for end of season trophies or other small gifts for the player, as well as the end of season team party. This is not considered fundraising.

Club-wide fundraisers may only be organized by the Board of Directors.

GHSC Parent/Player Code of Conduct

At the Greenhaven Soccer Club, we believe youth sports should be **fun, safe, and respectful** for everyone involved. Our mission is to teach soccer skills, teamwork, sportsmanship, and love for the game in a positive environment.

To help us achieve this, all parents/guardians and players are required to review and sign this Code of Conduct. By signing, you agree to uphold the values of GHSC and acknowledge that violations of this Code of Conduct will be enforced with consequences ranging from a warning to expulsion.

Our Shared Commitment

Everyone—players, parents, coaches, and spectators—represents the Greenhaven Soccer Club. We expect all members of our community to act with integrity, kindness, and respect at all times. Coaches and Board Members sign a similar conduct agreement. Our players benefit the most when we all work together to create a respectful and encouraging environment.

Parent & Spectator Code of Conduct

As a parent or spectator, I agree to:

1. **Honor GHSC's Zero Tolerance Policy** – I understand that any violent, abusive, or threatening behavior toward players, coaches, referees, or spectators will not be tolerated.
2. **Model Respect and Positivity** – I will show respect to all players, coaches, referees, and fellow spectators. My words and actions will promote encouragement and good sportsmanship.
3. **Be a Positive Role Model** – I recognize that my behavior influences the players. I will handle disagreements calmly and respectfully, setting an example of integrity and self-control.
4. **Respect Coaches** – I will not “coach” (offer directives or instructions) from the sideline. Such “coaching” (even when well-intentioned) is confusing, anxiety provoking and stressful for players. It prevents them from developing the ability to make decisions on their own, which is essential for their development as a player. In addition, “coaching” from the sideline undermines the coach. I will trust the coach's decisions and wait 24 hours after the conclusion of the game to discuss any questions or concerns. I will discuss those concerns privately, calmly and respectfully.
5. **Respect the Referees** – I will not verbalize criticism and/or complaints or argue with referees. I will not verbalize what the “correct” call should have been. I will refrain from any and all commentary on the referee's performance. I will not approach the referee in any manner following the ending of the game. If I have a concern, I will follow GHSC's proper process for submitting feedback and submit a written report to the appropriate Membership Director. Email addresses may be found on the GHSC website.
6. **Promote a Safe and Enjoyable Environment** – I will not engage in any verbal or physical conflict with anyone at the field or where vehicles are parked.
7. **Focus on Effort and Growth** – I understand that success is not measured only by the score, but also by skill development, teamwork, effort and enjoyment of the game. We all

want the same thing; for our kids to learn soccer skills, increase their confidence and have fun. By focusing more on our player's soccer and personal development, and less on the score, we build confident athletes who are not afraid to try, make mistakes and grow.

8. **Encourage All Players** – I will cheer for all players' efforts and celebrate good play, regardless of which team the player is on.

I understand that failure to follow this Code of Conduct may result in disciplinary action, including suspension or removal of me and/or my child from Greenhaven Soccer Club activities.

Parent/Guardian Name (print): _____

Signature: _____

Date: _____

Player Code of Conduct

As a player and representative of Greenhaven Soccer Club, I agree to:

1. **Play with Respect** – I will treat my teammates, coaches, referees, and opponents with respect at all times.
2. **Use Positive Language** – I will not use hurtful, foul, abusive, or disrespectful language on or off the field.
3. **Be a Good Teammate** – I will encourage others, work hard, and contribute to a supportive and inclusive team environment.
4. **Play Fair** – I will not engage in fighting, taunting, or arguing with referees, opponents or teammates.
5. **Show Sportsmanship** – I will win with humility and lose with grace, showing respect in post-game handshakes and interactions.
6. **Be Responsible** – I will show up to practices and games ready to play and with the proper gear.
7. **Be Willing to Learn** – I will listen, try my best, and remember that soccer is about growing as a player and a person.

Player Name: _____ **Age Group:** _____

Signature: _____ **Date:** _____

Together, We Are Greenhaven

By following this Code of Conduct, we help create a club where everyone—players, families, coaches, and referees—can enjoy the game, grow in character, and take pride in being part of the Greenhaven Soccer Club community.

GHSC Coach / Assistant Coach Code of Conduct

Being a coach in the Greenhaven Soccer Club is arguably the most important job in the Club. A coach's highest priorities are being a good role model for their players, and providing a positive atmosphere conducive to learning. A positive coach who teaches their players soccer skills, as well as life skills, is incredibly impactful. A positive coach significantly improves their players' soccer experience by fostering higher self-esteem, increasing enjoyment, reducing burnout, and improving performance through encouragement rather than fear. These coaches focus on effort and personal growth, cultivating resilient, confident individuals who feel valued, view mistakes as learning opportunities and gain skill on and off the field.

GHSC is committed to supporting our coaches in fulfilling these goals.

Team Leadership

1. I will communicate clearly and consistently regarding GHSC's sideline expectations, the GHSC Parent/Player Code of Conduct, and the team's schedule with the parents on my team.
2. I acknowledge that I have the privilege of developing my player's soccer skills, as well as their life skills. I will teach them soccer skills in a developmentally appropriate manner with an eye towards keeping the atmosphere positive.
3. I will be on time for practice/games and come prepared. I will have a practice plan that is consistent with GHSC's soccer methodology and developmental philosophy. I acknowledge that such practice plans are provided by the Club and are available to me.
4. I set the tone for my team and sideline, and I will behave respectfully towards all players, parents, referees and opponents.
 - a) I will actively discuss with my players the importance of character, ethics, and sportsmanship.
 - b) I will never allow or participate in any type of boastful celebrations, or other actions that demean individuals or the sport.
 - c) I understand that profanity or cursing has no place in GHSC practices, games or other events. I will not curse, and will instruct the parents and players that cursing will not be tolerated. Players who I hear curse during practices and/or games will be subbed out immediately and given a warning. They may re-enter the practice/game. However, repeat offenses will result in removal from the remainder of the practice or game.
 - d) I will be gracious in victory and accept defeat with dignity. At the end of each game, my players and I will give our opponents a respectful, polite high five or fist bump, and I will instill respect in pre and post-game rituals.

Regarding referees:

1. I am responsible for the conduct of everyone on my sideline, specifically as it relates to the referees.

2. I will ensure that neither I, nor my players and spectators will engage in speech or gestures intended to belittle the referee, damage their credibility and/or undermine their ability to effectively officiate the game. This includes, but is not limited to, argumentative, insulting or physically abusive behavior before, during or after the game.
3. If I have concerns about a call, I will calmly ask for clarification and accept the response. I understand that the referee may choose to not respond and that even asking for clarification of a call may be interpreted as being argumentative and renders me subject to carding.
4. If I have concerns about a referee's ability, I will fill out a report and submit it to the GHSC Referee Assignor. I acknowledge that it is not my job to educate the referee.

Regarding my sideline/spectators:

1. I am responsible for the conduct of everyone on my sideline, specifically as it relates to the opposing coaches, players and spectators. I will ensure that neither I, nor my players and spectators will engage in speech or gestures intended to belittle the opposing team and their spectators. This includes, but is not limited to, argumentative, insulting or physically abusive behavior before, during or after the game.
2. I will monitor my sideline to eliminate coaching, and the shouting of instructions by the parents and spectators. I will educate my sideline that such behavior is confusing to players, inhibits players learning to make decisions on the field and may cause players stress and anxiety.
3. I will stress that spectators should offer positive encouragement to all players.

If I fail to comply with this Coaches' Code of Conduct Agreement, or any other rules or regulations enacted by GHSC and its affiliations, I agree and understand that I am subject to disciplinary actions or sanctions, including, but not limited to, suspension or expulsion from coaching, attending games or membership in GHSC.

By signing this document, I acknowledge that I agree to this Coach Code of Conduct.

Coach Signature: _____ **Date:** _____

Coach Name (Printed) _____

GHSC Board of Directors Member Code of Conduct

I recognize that as a Board of Directors member of Greenhaven Soccer Club (GHSC), I owe a responsibility to the Club to:

1. Manage assets and make decisions for the best interests, fiscal and otherwise, of the Club.
2. Serve the organization with my utmost effort, dedication, and support, and complete my duties in a timely manner.
3. Maintain personal and professional integrity any time I hold myself out as a Board of Directors member of GHSC.
4. Perform my duties in a timely manner and respond to requests within 48 hours. When this is not possible, make sure someone else is handling matters in my absence.
5. Contribute to the conversation, whether within Board of Directors meetings or out. I will give my opinions and ideas for the betterment of the Club.
6. Not abuse my position as a Board of Directors member by suggesting to any Club volunteer or member that I am entitled to or expect any special treatment beyond regular members of the organization.
7. Declare any conflict of interest, be it real, potential, or apparent, which is not immediately obvious with regard to any matter being discussed in my presence during a meeting. If the Board of Directors decides at any time during a meeting that I have a conflict, I will accept their request that I refrain from participating in the discussion and I will leave the meeting at the Board of Directors' request. I understand that the Board of Directors' decision will be recorded in the minutes, either with or without the reasons for the decision being also recorded.
8. Not knowingly take advantage of or benefit from information that is obtained in the course of my official duties and responsibilities as a Board of Directors member, and that is not generally available to membership.
9. Refrain from expressing opinions unrelated to GHSC's business while holding myself out as a Board of Directors member of GHSC.

In the event of a breach of these responsibilities, one warning will be given. If the warning goes unheeded, further disciplinary action will be taken, up to and including dismissal from the Board of Directors.

I have read and I accept Greenhaven Soccer Club's Code of Conduct for Board of Directors Members.

Date: _____

Board of Directors member printed name: _____

Board of Directors member signature: _____

GHSC Financial Assistance Request

Age Group _____ Program: Comp or Rec (Circle One)

Team _____

Player Name _____

Parent/Guardian Name _____

Address _____

Phone _____

Email _____

Player's School: _____

Total # of Children in Family: _____

Ages of Children: _____

How many children playing in organized sports: _____

Do any children play soccer for another Club? Yes ____ No ____

If yes, what Club? _____

Parent/Guardian Employment:

#1: Employer: _____

Occupation: _____

#2: Employer: _____

Occupation: _____

Statement of Financial Need:

How much of the registration fee can be paid? _____

Please briefly describe reasons financial assistance is requested:

By signing below, I declare that the above information is truthful and accurate. I understand that GHSC can only offer assistance in the way of reduced registration fee.

Parent/Guardian Signature _____ Date _____

Please return this form & all other necessary financial documents to:
FAC@greenhavensoccer.com

GHSC Coach's Referee Evaluation

Date of Game _____ Time of Game _____ Field _____ Age Group _____

Home Team _____

Visiting Team _____

REFEREE

- Professional Appearance & Manner Yes ☐ No ☐
- Appeared Physically Fit Throughout Yes ☐ No ☐
- Consistent Decision Making Yes ☐ No ☐
- Penalized Tackles from Behind Yes ☐ No ☐
- Use of Advantage Yes ☐ No ☐
- Use of Caution/Ejection Yes ☐ No ☐
- Proper Estimation of 10 Yards Yes ☐ No ☐
- Dealt with Encroachment Yes ☐ No ☐
- Dealt with Dissent Yes ☐ No ☐
- Dealt with Time Wasting Yes ☐ No ☐

Rating (10 highest – 1 lowest) _____

ASSISTANT REFEREE (BENCH SIDE)

- Kept up with second-to-last defender Yes ☐ No ☐
- Cognizant of play around him/her Yes ☐ No ☐

ASSISTANT REFEREE (FAR SIDE)

- Kept up with second-to-last defender Yes ☐ No ☐
- Cognizant of play around him/her Yes ☐ No ☐

Comments:

Name of Coach: _____

Submit to the appropriate Membership Director

GHSC DONATION FORM

The GHSC gratefully accepts donations to assist our organization in its mission to provide an enjoyable youth soccer experience for every member of our Club. The GHSC was formed in 1976 as a non-profit organization recorded on file with the IRS as a 501(c)(3) designation. Our federal tax identification number is 68-0179973.

All donations go directly to the GHSC General Fund and will be used in such a way that benefits the entire Club, such as field maintenance. Donations may also be made to a team designated by the donor (as indicated below). Upon receiving approval from the GHSC Board of Directors, teams may use donated funds to assist players in paying for tournament fees, end-of-year gifts for the players, the end-of-year team party, etc.

Donations are accepted under the understanding that no services or products are provided in exchange for monies received. Please consult with your tax advisor to see if your donation is tax-deductible.

Donor Name _____

Donor Contact (if donor is a business) _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email or Website _____

Amount of Donation _____ Date _____

Purpose or Team Designation _____

Name and Title of GHSC Representative _____

Signature of GHSC Representative _____

PLEASE MAKE ALL CHECKS PAYABLE TO: Greenhaven Soccer Club or GHSC

Mail to:

GHSC
PO BOX 22790
Sacramento, CA 95822

Please make and retain a copy of this form for tax purposes.